

# CHECK LIST FOR NEXT APPOINTMENT

*Complete everything on this checklist before your next appointment.*

You will need to provide the following paperwork along with the questionnaire. If an item does not apply to you mark N/A. If you are unable to provide the information please provide the reason you cannot obtain the information.

1.  The last **seven months** of pay stubs from all sources of income for you and all persons residing in your home who provide income to your household.
2.  List on **reverse side** income from **sources other than wages** for the last **seven months** (for example social security, from sale of property, child support, rental income).
3.  Your **federal** tax returns for the last **two** years.
4.  Your **state** tax returns for the last **two** years.
5.  Paperwork from lawsuits and court cases (for example divorce decrees and divorce property settlement agreements, petitions, judgments).
6.  **Last four months** of bank statements for any of your bank accounts or payroll debit cards. If you put money in someone else's bank account I will need three months of bank statements for that account also.
7.  Vehicle registrations for all vehicles and mobile homes on which you are listed.
8.  Take your credit counseling from one of the places on the "Approved Credit Counseling Agencies" sheet that is enclosed.
9.  Sign and return the Bankruptcy Fee Contract with your fee deposit.
10.  **Do Not, repeat NOT, send me copies of your bills.**
11.  Loan documents for: \_\_\_\_\_
12.  Other: \_\_\_\_\_

**ACCOUNTING OF OTHER INCOME**  
**(go back seven months)**

	<u>SOURCE</u>	<u>MONTH RECEIVED</u>	<u>AMOUNT</u>
Example:	<u>Social Security</u>	<u>June</u>	<u>\$750.00</u>
Example:	<u>Child Support</u>	<u>October</u>	<u>\$325.00</u>
Example:	<u>Unemployment</u>	<u>May</u>	<u>\$1,200.00</u>
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

Do the same for your spouse (unless your spouse is not filing bankruptcy ***and*** does not reside with you).

	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____





**PRIOR BANKRUPTCIES**

If you or your spouse ever filed a bankruptcy before, please answer the following:

Date your bankruptcy case was filed: \_\_\_\_\_ Case # \_\_\_\_\_  
City and state bankruptcy was filed: \_\_\_\_\_

Date your spouse’s bankruptcy case was filed: \_\_\_\_\_ Case # \_\_\_\_\_  
City and state bankruptcy was filed: \_\_\_\_\_

**REAL ESTATE**

The following questions only need to be answered if you own or have any legal interest in real estate. It also pertains to real estate outside of Kansas and if you own real estate with a former spouse. If you own more than one interest in real estate attach additional sheets as necessary.

Address of the property: Street: \_\_\_\_\_ City, State: \_\_\_\_\_

What do you think the property could sell for today? \$ \_\_\_\_\_

Is there a trailer, mobile, manufactured, or modular home on this property? [ ]Yes [ ]No

If the property is inside an incorporated city limits is it less than one acre? [ ]Yes [ ]No

If it’s outside an incorporated city limits is it less than 160 acres? [ ]Yes [ ]No

Are you living in this property? \_\_\_\_\_ If not, are tenants living on the property? \_\_\_\_\_ If tenants, how much rent do they pay? \$ \_\_\_\_\_

Is property part of a homeowners association, condominium unit or cooperative corporation? \_\_\_\_\_  
If yes, what are the dues? \$ \_\_\_\_\_ (Some of the homeowner dues incurred after bankruptcy is filed might not be discharged in bankruptcy.)

**HOMES INCLUDING PRIOR HOMES AND MOBILE HOMES**

Over the last ten years have you paid anything on a home, including prior homes (anything that was your home) other than regular monthly payments? [ ]Yes [ ]No

**PERSONAL PROPERTY**

Your Property: This section is designed to assist you in preparing a complete list of all your property. For “Fair Market Value” list what you could sell the items in their current condition at a **garage sale**. If there is not enough space, there is extra space at the end or attach a separate sheet of paper with the information.

**Vehicles:**

**Cars, trucks, vans, motorcycles, RVs, motor homes, 4-wheelers, dirt bikes and similar:**

**Vehicle #1**

Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_ Value: \_\_\_\_\_

Who are the owners? [ ]you [ ]spouse [ ]both you and spouse [ ] other, list

Name and address of co owner here: \_\_\_\_\_

Name of car lender: \_\_\_\_\_ Date car was purchased: \_\_\_\_\_

Has this car been refinanced: [ ] Yes [ ] No

**Vehicle #2**

Year:\_\_\_\_\_Make:\_\_\_\_\_Model:\_\_\_\_\_Value:\_\_\_\_\_

Who are the owners?  you  spouse  both you and spouse  other, list

Name and address of co owner here: \_\_\_\_\_

Name of car lender: \_\_\_\_\_Date car was purchased:\_\_\_\_\_

Has this car been refinanced:  Yes  No

**Vehicle #3**

Year:\_\_\_\_\_Make:\_\_\_\_\_Model:\_\_\_\_\_Value:\_\_\_\_\_

Who are the owners?  you  spouse  both you and spouse  other, list

Name and address of co owner here: \_\_\_\_\_

Name of car lender: \_\_\_\_\_Date car was purchased:\_\_\_\_\_

Has this car been refinanced:  Yes  No

**Vehicle #4**

Year:\_\_\_\_\_Make:\_\_\_\_\_Model:\_\_\_\_\_Value:\_\_\_\_\_

Who are the owners?  you  spouse  both you and spouse  other, list

Name and address of co owner here: \_\_\_\_\_

Name of car lender: \_\_\_\_\_Date car was purchased:\_\_\_\_\_

Has this car been refinanced:  Yes  No

**Mobile Home, Manufactured Home, or Trailer**

Make:\_\_\_\_\_Model:\_\_\_\_\_Year:\_\_\_\_\_Value:\_\_\_\_\_

Who are the owners?  you  spouse  both you and spouse  other, list

Name and address of co owner here: \_\_\_\_\_

Name of lender: \_\_\_\_\_Date of purchase:\_\_\_\_\_

Has this mobile home been refinanced:  Yes  No

**Boats, boat trailers, watercraft, utility trailers, aircraft:**

#1 Make:\_\_\_\_\_Model:\_\_\_\_\_Year:\_\_\_\_\_Value:\_\_\_\_\_

Who are the owners?  you  spouse  both you and spouse  other, list

Name and address of co owner here: \_\_\_\_\_

Name of lender: \_\_\_\_\_Date of purchase:\_\_\_\_\_

Has you ever refinanced:  Yes  No

#2 Make:\_\_\_\_\_Model:\_\_\_\_\_Year:\_\_\_\_\_Value:\_\_\_\_\_

Who are the owners?  you  spouse  both you and spouse  other, list

Name and address of co owner here: \_\_\_\_\_

Name of lender: \_\_\_\_\_Date of purchase:\_\_\_\_\_

Has you ever refinanced:  Yes  No

**Household goods, furniture, and appliances:** ..... Value:\_\_\_\_\_

**Electronics TVs, game systems, computers:**

Description:\_\_\_\_\_Value:\_\_\_\_\_

**Collectibles of value** (art, antiques, coin and stamp collections, card collection):

Description:\_\_\_\_\_Value:\_\_\_\_\_

**Sports equipment, hobby equipment, and musical instruments:**

Description: \_\_\_\_\_ Value: \_\_\_\_\_

**Firearms and ammunition:**

Description: \_\_\_\_\_ Value: \_\_\_\_\_

**Clothing** ..... Value: \_\_\_\_\_

**Jewelry:**..... Value: \_\_\_\_\_

**Pets and other animals** (other than household pets of minimal value):

Description: \_\_\_\_\_ Value: \_\_\_\_\_

**Health aids** (example: wheel chair):

Description: \_\_\_\_\_ Value: \_\_\_\_\_

**Financial assets:**

Cash on hand ..... Amount: \_\_\_\_\_

Checking Account #1: Debtor 1 [ ] Debtor 2 [ ] Both [ ] Other [ ]  
Name of Bank: \_\_\_\_\_ Amount: \_\_\_\_\_

Checking Account #2: Debtor 1 [ ] Debtor 2 [ ] Both [ ] Other [ ]  
Name of Bank: \_\_\_\_\_ Amount: \_\_\_\_\_

Checking Account #3: Debtor 1 [ ] Debtor 2 [ ] Both [ ] Other [ ]  
Name of Bank: \_\_\_\_\_ Amount: \_\_\_\_\_

Savings Account #1: Debtor 1 [ ] Debtor 2 [ ] Both [ ] Other [ ]  
Name of Bank: \_\_\_\_\_ Amount: \_\_\_\_\_

Savings Account #2: Debtor 1 [ ] Debtor 2 [ ] Both [ ] Other [ ]  
Name of Bank: \_\_\_\_\_ Amount: \_\_\_\_\_

Pay Card #1: (**NOT** Credit Cards) Debtor 1 [ ] Debtor 2 [ ] Both [ ] Other [ ]  
Name of Card/Bank: \_\_\_\_\_ Amount: \_\_\_\_\_

Pay Card #2: (**NOT** Credit Cards) Debtor 1 [ ] Debtor 2 [ ] Both [ ] Other [ ]  
Name of Card/Bank: \_\_\_\_\_ Amount: \_\_\_\_\_

**IRA, 401(k), 403(b), 457, KPERs or other or such retirement accounts:**

Account #1 (type, like IRA or 401(k) \_\_\_\_\_ Amount: \_\_\_\_\_  
Debtor 1 [ ] Debtor 2 [ ]

Account #2 (type, like IRA or 401(k) \_\_\_\_\_ Amount: \_\_\_\_\_  
Debtor 1 [ ] Debtor 2 [ ]

If any of your IRAs or any part of them was inherited then list the name and relations of the person you inherited it from here: \_\_\_\_\_

Bonds, mutual funds and publicly traded stocks:

Describe: \_\_\_\_\_ Amount: \_\_\_\_\_

Describe: \_\_\_\_\_ Amount: \_\_\_\_\_

Non-publicly traded stocks and interests in businesses, corporations, LLCs partnerships and joint ventures:

Describe: \_\_\_\_\_ Value: \_\_\_\_\_

Government and corporate bonds including US Savings Bonds:

Describe: \_\_\_\_\_ Value: \_\_\_\_\_

**Security deposits:**

Landlord:.....Amount: \_\_\_\_\_

Gas:.....Amount: \_\_\_\_\_

Water:.....Amount: \_\_\_\_\_

Electric:.....Amount: \_\_\_\_\_

Phone:..... Amount: \_\_\_\_\_

Other: (describe).....Amount: \_\_\_\_\_

**Annuities** (describe): \_\_\_\_\_ Value: \_\_\_\_\_

**Education IRA, college tuition plans:**

Describe: \_\_\_\_\_ Amount: \_\_\_\_\_

**Trusts, life estates, future and equitable interests in property or assets:**

Describe: \_\_\_\_\_ Value: \_\_\_\_\_

**Patents, copyrights, intellectual property, licenses, franchises, etc. (describe):**

Describe: \_\_\_\_\_ Value: \_\_\_\_\_

**Business tools, supplies and inventory**

Office equipment, furnishings, & supplies

Describe: \_\_\_\_\_ Value: \_\_\_\_\_

Machines, tools or supplies used in business

Describe: \_\_\_\_\_ Value: \_\_\_\_\_

Business inventory



Describe: \_\_\_\_\_ Value: \_\_\_\_\_

**Tax refunds owed to you at this time:**

Federal: \$ \_\_\_\_\_ State: \_\_\_\_\_

**Spousal maintenance (alimony) and child support owed to you ..... Amount: \_\_\_\_\_**

**Any other property settlement or money you are receiving or may be receiving in the future as a result of a divorce, legal separation, or annulment:**

Describe: \_\_\_\_\_

**Other amounts someone or some company owes you including unpaid wages, social security, worker's compensation, unpaid loans:**

Describe: \_\_\_\_\_ Amount: \_\_\_\_\_

**Cash value of insurance policies (whole or universal life) ..... Value: \_\_\_\_\_**

Name of insurance company: \_\_\_\_\_

When was the insurance bought (if more than a year ago the approximate year): \_\_\_\_\_

**Term Life Insurance**

Name of insurance company: \_\_\_\_\_

When was the insurance bought (If more than a year ago, what was the approximate year)? \_\_\_\_\_

**Inheritances, estate distributions, and other death benefits:**

Describe: \_\_\_\_\_ Amount: \_\_\_\_\_

**If you or your spouse have any possible claims or lawsuits against any other person or business describe the claim: \_\_\_\_\_**

Is the claim part of a lawsuit?  Yes  No

**If you have a health savings or flex spending account list the amount in it..... Amount: \_\_\_\_\_**

**Other property not previously listed.**

Describe: \_\_\_\_\_

**UNEXPIRED LEASES AND CONTRACTS:**

<u>Name of and address of other party</u>	<u>Type of Lease</u>	<u>Payments</u>	
<b>Examples:</b>			
ABC Apartments 123 N Main Wichita, KS 67202	Apartment rental	\$500	per month
XYZ Appliance Rental 4567 S Broadway Wichita, KS 67202	Washer/dryer rental	\$45	per week
_____	_____	\$_____	per_____
_____	_____	\$_____	per_____

**DEBTOR’S INCOME SOURCE (IF HUSBAND AND WIFE FILING LIST HUSBAND FIRST):**

Retired     Unemployed     Other: \_\_\_\_\_

Name and address of employer:

Name of company: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

How long have you worked there? \_\_\_\_\_ Job title: \_\_\_\_\_

**SPOUSE’S INCOME SOURCE (ONLY IF SPOUSE IS FILING BANKRUPTCY WITH YOU)**

Retired     Unemployed     Other: \_\_\_\_\_

Name and address of employer:

Name of company: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

How long have you worked there? \_\_\_\_\_ Job title: \_\_\_\_\_

**Please list all dependents that live with you with their age and relationship to you including full time students age 18 or older:**

Age	Relationship	<b>Dependents live with you full time or part time</b>
<b>Examples:</b>		
8 yrs	daughter	full time
12yrs	step son	full time

16yrs	son	half time
20 yrs	son	full time and a student
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**CURRENT MONTHLY WAGE AND INCOME INFORMATION**

**IMPORTANT NOTE:** Even if you are an individual bankruptcy but are married and living with your spouse, you spouse’s wage, income, and expense information must be provided. If there is any other person providing regular monthly income his or her wages and income must be provided.

	Your monthly wage information	Income of other member of household
Gross pay per <b>month</b> before payroll deductions.....	\$ _____	\$ _____ monthly
Deduction for payroll taxes and social security per month....	\$ _____	\$ _____ monthly
Deduction for insurance (health, life, disability) per month..	\$ _____	\$ _____ monthly
Deduction for pension / retirement / 401(k) per month.....	\$ _____	\$ _____ monthly
Deduction for union dues per month.....	\$ _____	\$ _____ monthly
Deduction for alimony _____ child support _____	\$ _____	\$ _____ monthly
Other deductions (describe below)		
_____	\$ _____	\$ _____ monthly
<b>Other income:</b>		
Pension, social security or other retirement <b>income</b> (describe below)		
_____	\$ _____	\$ _____ monthly
_____	\$ _____	\$ _____ monthly
<b>Income</b> from any other sources (unemployment, food stamps, child support, etc.):		
_____	\$ _____	\$ _____ monthly
_____	\$ _____	\$ _____ monthly
If you or your spouse expect your income to increase or decrease by more than 10% with in the next year state how much you expect your income to change.....	\$ _____	\$ _____ monthly

**ESTIMATE OF FUTURE AVERAGE MONTHLY EXPENSES:**

**IMPORTANT NOTE:** Even if you are an individual bankruptcy but are married and living with your spouse, you spouse's wage, income, and expense information must be provided. If there is any other person providing regular monthly income his or her wages and income must be provided.

Rent or home first mortgage payment (including lot rent) .....	\$_____	monthly
Are real estate taxes included? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Is insurance included? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Real estate taxes <b>IF NOT</b> included in mortgage payment .....	\$_____	monthly
Homeowner's insurance <b>IF NOT</b> included in mortgage payment...	\$_____	monthly
Renter's insurance.....	\$_____	monthly
Home maintenance .....	\$_____	monthly
Homeowner's association or condominium dues.....	\$_____	monthly
Home second mortgage payment .....	\$_____	monthly
Utilities:		
Electric and heat .....	\$_____	monthly
Water and sewer .....	\$_____	monthly
Telephone and cell phone .....	\$_____	monthly
Trash .....	\$_____	monthly
Cable/satellite/internet .....	\$_____	monthly
Food (including school lunches) and housekeeping supplies.....	\$_____	monthly
Childcare .....	\$_____	monthly
Clothing .....	\$_____	monthly
Personal care products (like haircuts) and services .....	\$_____	monthly
Medical and dental expenses .....	\$_____	monthly
Transportation expenses (gas, maintenance, oil changes, etc. but <b>NOT</b> including car payments or insurance) .....	\$_____	monthly
Recreation and entertainment .....	\$_____	monthly
Charitable and religious donations .....	\$_____	monthly
Insurance <b>NOT</b> deducted from wages or included in a home mortgage payment:		
Health/disability insurance <b>NOT</b> deducted from wages. ....	\$_____	monthly
Life insurance <b>NOT</b> deducted from wages .....	\$_____	monthly
Auto insurance .....	\$_____	monthly
Other insurance (describe: _____) .....	\$_____	monthly
Personal property taxes (cars, boats, etc.) .....	\$_____	monthly
Installment or lease payments for vehicles you will be keeping:		
Vehicle year _____ make _____.....	\$_____	monthly
Vehicle year _____ make _____.....	\$_____	monthly
Vehicle year _____ make _____.....	\$_____	monthly
Spousal maintenance (alimony) you pay <b>NOT</b> deducted from wages.	\$_____	monthly
Child support you pay <b>NOT</b> deducted from wages .....	\$_____	monthly
Other payments you make as a result of a divorce or separation.....	\$_____	monthly
Private school tuition, fees, expenses .....	\$_____	monthly
Other expenses not already listed (describe):		
_____.....	\$_____	monthly
_____.....	\$_____	monthly
_____.....	\$_____	monthly

Do you expect any of your expenses to increase or decrease in the next year?

Describe: \_\_\_\_\_

**STATEMENT OF FINANCIAL AFFAIRS**

List your previous addresses for the last three years. If you don't know the street address then list the city and state.

Previous Address	From	To
(Example) 123 N Main, Wichita Kansas	August, 2015	August, 2016
(Example) Derby, Kansas , Zip	2012	July, 2015
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**WAGE INCOME**

For your job and any other jobs including self employment list the following income information for EACH of the follow years (approximations are acceptable):

**Client's wage income:**

Gross wages before any deductions for the year 2016 ..... \$ \_\_\_\_\_  
 Gross wages before any deductions for the year 2017 ..... \$ \_\_\_\_\_  
 Gross wages before any deductions for the year 2018 (so far this year) ..... \$ \_\_\_\_\_

**Spouse's wage income** (if filing with you):

Gross wages before any deductions for the year 2016 ..... \$ \_\_\_\_\_  
 Gross wages before any deductions for the year 2017 ..... \$ \_\_\_\_\_  
 Gross wages before any deductions for the year 2018 (so far this year) ..... \$ \_\_\_\_\_

Non-wage income such as social security, retirement, child support, unemployment, sale of property, cashed in retirement, food stamps, etc. (approximations are acceptable):

**Client's non-wage income:**

Year 2016 Type of income: \_\_\_\_\_ \$ \_\_\_\_\_  
 \_\_\_\_\_ \$ \_\_\_\_\_  
 Year 2017 Type of income: \_\_\_\_\_ \$ \_\_\_\_\_  
 \_\_\_\_\_ \$ \_\_\_\_\_  
 Year 2018 Type of income: \_\_\_\_\_ \$ \_\_\_\_\_  
 \_\_\_\_\_ \$ \_\_\_\_\_

**Spouse's non wage income:**

Year 2016 Type of income: \_\_\_\_\_ \$ \_\_\_\_\_  
 \_\_\_\_\_ \$ \_\_\_\_\_  
 Year 2017 Type of income: \_\_\_\_\_ \$ \_\_\_\_\_  
 \_\_\_\_\_ \$ \_\_\_\_\_  
 Year 2018 Type of income: \_\_\_\_\_ \$ \_\_\_\_\_  
 \_\_\_\_\_ \$ \_\_\_\_\_

**List each creditor you paid a TOTAL of \$600.00 or more within the last 90 days:**

Creditor	Amounts	Dates
(Example) Main Street Apartments	\$400 per month	1 <sup>st</sup> of each month
(Example) Ford Motor Credit	\$500 per month	15 <sup>th</sup> of each month
(Example) Dr. Mary Smith, MD	\$750 (paid off bill)	20 <sup>th</sup> of last month
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**List all payments made within the last two years to any family members and relatives including payments you made on their behalf:**

Name of the person	Relationship	Amount Paid
(Example) Mary Smith	mother	\$750
(Example) John Smith	brother	\$50/m for 12 months
(Example) Betty Smith	aunt	\$817.53 (paid her credit card)
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Court Cases:** List all court cases, lawsuits, administrative actions, you were involved in, including divorces and evictions:

**IMPORTANT! If money is still owed in any of these lawsuit you still must list the company or person that sued you in the list of creditors at the end of this questionnaire.**

Parties in the lawsuit: (Example) ABC Hospital vs. John Smith  
 Name of court: Sedgwick County Court Case number: 2016 LM 12345  
 If garnished, how much in last 90 days? \$435.00

Parties in the lawsuit: (Example) Susan Smith vs. John Smith  
 Name of Court: Butler County Court Case number: 2011 DM 6789  
 If garnished, how much in the last 90 days? none

Parties \_\_\_\_\_ vs. \_\_\_\_\_

Name of Court \_\_\_\_\_ Case number \_\_\_\_\_

If garnished, how much in the last 90 days? \$\_\_\_\_\_

Parties \_\_\_\_\_ vs. \_\_\_\_\_

Name of court \_\_\_\_\_ Case number \_\_\_\_\_

If garnished, how much in the last 90 days? \_\_\_\_\_

Parties \_\_\_\_\_ vs. \_\_\_\_\_

Name of court \_\_\_\_\_ Case number \_\_\_\_\_

If garnished, how much in the last 90 days? \_\_\_\_\_

Parties \_\_\_\_\_ vs. \_\_\_\_\_

Name of court \_\_\_\_\_ Case number \_\_\_\_\_

If garnished, how much in the last 90 days? \_\_\_\_\_

Parties \_\_\_\_\_ vs. \_\_\_\_\_

Name of court \_\_\_\_\_ Case number \_\_\_\_\_

If garnished, how much in the last 90 days? \_\_\_\_\_

**List all property that has been repossessed, foreclosed, attached or seized in the last 12months:**

Creditor	Property	Date
(Example) XYZ Credit Union	2012 Dodge	March, 2016
_____	_____	_____
_____	_____	_____

**List all set off by creditors in the last 90 days:**

Creditor	Property	Date	Reason
ABC Credit Union	Money on deposit	2 weeks ago	behind on my car payment to them
_____	_____	_____	_____
_____	_____	_____	_____

**List all gifts you gave in the last 2 years that total \$600 or more whether money or property:**

Recipient of gift	Relationship	Type of Gift	Date	Amount/Value
Example (Joe Jones)	friend	money	March, 2016	\$500
Example (Susan Jones)	sister	05 Chevy	April, 2015	\$1000
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**List all charitable contributions totally \$600 or more over the last 12 months:**

Name of charity: \_\_\_\_\_ Total 12 month amount \$ \_\_\_\_\_

**List all losses from fire, theft, accident, or gambling or similar in the last 12 months:**

	<u>Loss</u>	<u>Date</u>	<u>Value of loss</u>	<u>Covered by insurance?</u>
(Example)	Auto accident	August, 2016	\$1400	Yes
(Example)	Gambling	various times	about \$600 total	No

\_\_\_\_\_  
 \_\_\_\_\_

**List anyone you paid in the last year for debt settlement or debt counseling:**

Name and address of who was paid: \_\_\_\_\_

Date of last payment: \_\_\_\_\_ Amount paid in the last year: \_\_\_\_\_

**List any property you have sold or transferred in the last two years if over \$100:**

Who received the property?	Property transferred	Date of transfer	Amount
(Example) Joe Brown	1980 Starcraft Boat	July, 2016	\$750

\_\_\_\_\_  
 \_\_\_\_\_

**List any property or money you transferred in the last ten years to a self settled trust or similar in which you are beneficiary.** \_\_\_\_\_

**List all financial accounts that you closed, sold or moved in the last 12 months:**

Account	Type of Account	Date close/transferred	Amount
(Example) Bank of America	Closed checking	6 months ago	\$50
(Example) Wells Fargo Bank	Cashed IRA	year ago	\$2000

\_\_\_\_\_ \$ \_\_\_\_\_  
 \_\_\_\_\_ \$ \_\_\_\_\_

**List any storage units and its contents:** \_\_\_\_\_

**List any safety deposit box and its contents:** \_\_\_\_\_

**List any property that you have that is owned by someone else:**

Property	Owner	Reason you have it.
(Example) 2010 Toyota	Jill Jones (sister)	Borrowing it. My car was repo'ed.
(Example) Dirt bike	Sam Smith (friend)	Storing it in my garage.

\_\_\_\_\_  
 \_\_\_\_\_



## OTHER PAYMENTS

List all payroll, payment card or bank account deductions that are used to pay any of your debts

(Examples)

Amount \$ 350.00 for 2015 Chevy Payment Date: 15<sup>th</sup> of each month

Amount \$ 75.00 for Speedy Cash Date: 5<sup>th</sup> of each month

Amount \$ \_\_\_\_\_ for \_\_\_\_\_ Date: \_\_\_\_\_

Amount \$ \_\_\_\_\_ for \_\_\_\_\_ Date: \_\_\_\_\_

Amount \$ \_\_\_\_\_ for \_\_\_\_\_ Date: \_\_\_\_\_

Amount \$ \_\_\_\_\_ for \_\_\_\_\_ Date: \_\_\_\_\_

If you incurred a debt within the last 90 days totaling more that \$650.00 provide the following:

Amount \$ \_\_\_\_\_ Name of creditor \_\_\_\_\_

Amount \$ \_\_\_\_\_ Name of creditor \_\_\_\_\_

If you have received cash advances totaling more that \$950.00 from a creditor within the last 70 days provide the following:

Amount \$ \_\_\_\_\_ Name of creditor \_\_\_\_\_

Amount \$ \_\_\_\_\_ Name of creditor \_\_\_\_\_

If there have been a significant increase in the number or amount of charges on any credit cards or lines of credit in the past few months (for example charges totally several hundred dollars or more or balance transfers) list the name of the creditor and be prepared to discuss the amounts and dates of the transactions.

Amount \$ \_\_\_\_\_ Name of creditor \_\_\_\_\_

Amount \$ \_\_\_\_\_ Name of creditor \_\_\_\_\_

# ADDITIONAL INFORMATION WHERE THERE WAS NOT ENOUGH ROOM ON THE QUESTIONNAIRE

PAGE OF THE  
QUESTIONNAIRE

EXTRA INFORMATION


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**\*READ THIS PAGE VERY CAREFULLY!\***

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List **all** debts on the following pages even if the debt is mentioned in the preceding pages.

Even if you give us a copy of the bill **still list the debt** on the following pages.

Even if the debt is not primarily yours, like you are a cosigner, or an ex-spouse was ordered to pay, **still list the debt**.

Even if you plan on paying a debt (like a car or house you want to keep) **you must still list the debt**.

Even if a debt may not be dischargeable (like taxes or student loans) **you must still list the debt**.

If an address is **not provided the debt cannot be included** on the bankruptcy.

**In Section A** list only secured creditors. These include your home loan, vehicle loan, vehicle leases, furniture and appliance leases or “rent-to-own” programs and any other loans in which the creditor has a lien on some property.

**In Section B** list student loans whether federal, state or private, debt owed to schools such as things not covered by student loans. List this even though it is not dischargeable in bankruptcy and even if you are current on payments.

**In Section C** list any residential leases, rent-to-owns or vehicle leases. If an address is not provided the debt cannot be included on the bankruptcy.

**In Section D** list any taxes owed for federal and state income taxes, property taxes and real estate taxes, sales taxes (if you had your own business) and any other taxes owed.

**In Section E** list child support, spousal support (alimony), money you owe an ex-spouse and any agency collecting it (Kansas Payment Center, SRS, an attorney). List this even though it is not dischargeable in bankruptcy and even if you are current on payments.

**In Section F** list unsecured creditors. These include medical bills, most credit card bills, pay day loans, back rent, past due utility bills, money owed to relatives, and all other debt. You must provide a **complete** mailing address for each creditor.

---

**\*READ THIS PAGE VERY CAREFULLY!\***

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# SECTION A - SECURED CREDITORS ONLY

(For example: home loan, vehicle loan, vehicle title loan, rent-to-own, and any other secured loans)

## IMPORTANT INSTRUCTIONS:

**DO NOT put credit cards, medical, or any other unsecured loans in this section.**

### EXAMPLE:

Name and complete mailing address  
of creditor:

Ford Motor Credit

PO Box 219686

Kansas City, MO 64121

If a collection agency or attorney  
is collecting give name & address:

Smtih And Farmer Attorney at Law

12356 W Snow Suite 125

Wichita, KS 67102

Account No.: 123456\*(if you have one)\*

Account No.: 5874\*(if you have one)\*

Approximate amount owed: \$10,000 Year debt incurred: 2017

What is the collateral? 2014 Ford

What is the current market value of the collateral? \$12,000

Who is obligated on the account?  Husband  Wife  Both

Is anyone else obligated (like a cosignor)? \_\_\_\_\_ If so, name and address: \_\_\_\_\_

Do you want to keep the collateral by continuing to pay for it (reaffirm) or do you want to surrender the collateral and not continue paying?  Keep/Reaffirm  Surrender

### EXAMPLE:

Chase Home Finance

3415 Vision Dr

Columbus, OH 43219

Account No.: 123456-15234

Account No.: \_\_\_\_\_

Approximate amount owed: \$110,000 Year debt incurred: 2017

What is the collateral? 2531 N. Washington, St, Wichita, KS 67201

What is the current market value of the collateral? \$120,000

Who is obligated on the account?  Husband  Wife  Both

Is anyone else obligated (like a cosignor)? \_\_\_\_\_ If so, name and address: \_\_\_\_\_

Do you want to keep the collateral by continuing to pay for it (reaffirm) or do you want to surrender the collateral and not continue paying?  Keep/Reaffirm  Surrender

**\*\*\* Account numbers are not required but provide if known.\*\*\***

**SECTION A - SECURED CREDITORS ONLY**

(For example: home loan, vehicle loan, vehicle title loan, rent-to-own, and any other secured loans)

---

**IMPORTANT INSTRUCTIONS:**

**DO NOT put credit cards, medical, or any other unsecured loans in this section.**

---

Name and complete mailing address of creditor: \_\_\_\_\_ If a collection agency or attorney is collecting give name & address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Account No.: \_\_\_\_\_ Account No.: \_\_\_\_\_  
Approximate amount owed: \$ \_\_\_\_\_ Year debt incurred: \_\_\_\_\_  
What is the collateral? (Example: 2007 Ford, house at 123 N. Main) \_\_\_\_\_

What is the current market value of the collateral? \$ \_\_\_\_\_  
Who is obligated on the account?  Husband  Wife  Both  
Is anyone else obligated (like a cosignor)? \_\_\_\_\_ If so, name and address: \_\_\_\_\_

Do you want to keep the collateral by continuing to pay for it (reaffirm) or do you want to surrender the collateral and not continue paying?  Keep/Reaffirm  Surrender

---

Name and complete mailing address of creditor: \_\_\_\_\_ If a collection agency or attorney is collecting give name & address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Account No.: \_\_\_\_\_ Account No.: \_\_\_\_\_  
Approximate amount owed: \$ \_\_\_\_\_ Year debt incurred: \_\_\_\_\_  
What is the collateral? (Example: 2007 Ford, house at 123 N. Main) \_\_\_\_\_

What is the current market value of the collateral? \$ \_\_\_\_\_  
Who is obligated on the account?  Husband  Wife  Both  
Is anyone else obligated (like a cosignor)? \_\_\_\_\_ If so, name and address: \_\_\_\_\_

Do you want to keep the collateral by continuing to pay for it (reaffirm) or do you want to surrender the collateral and not continue paying?  Keep/Reaffirm  Surrender

---

**SECTION A - SECURED CREDITORS ONLY**

(For example: home loan, vehicle loan, vehicle title loan, rent-to-own, and any other secured loans)

---

**IMPORTANT INSTRUCTIONS:**

**DO NOT put credit cards, medical, or any other unsecured loans in this section.**

---

Name and complete mailing address of creditor: \_\_\_\_\_ If a collection agency or attorney is collecting give name & address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Account No.: \_\_\_\_\_ Account No.: \_\_\_\_\_

Approximate amount owed: \$\_\_\_\_\_ Year debt incurred: \_\_\_\_\_

What is the collateral? (Example: 2007 Ford, house at 123 N. Main) \_\_\_\_\_

What is the current market value of the collateral? \$\_\_\_\_\_

Who is obligated on the account?  Husband  Wife  Both

Is anyone else obligated (like a cosignor)? \_\_\_\_\_ If so, name and address: \_\_\_\_\_

Do you want to keep the collateral by continuing to pay for it (reaffirm) or do you want to surrender the collateral and not continue paying?  Keep/Reaffirm  Surrender

---

Name and complete mailing address of creditor: \_\_\_\_\_ If a collection agency or attorney is collecting give name & address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Account No.: \_\_\_\_\_ Account No.: \_\_\_\_\_

Approximate amount owed: \$\_\_\_\_\_ Year debt incurred: \_\_\_\_\_

What is the collateral? (Example: 2007 Ford, house at 123 N. Main) \_\_\_\_\_

What is the current market value of the collateral? \$\_\_\_\_\_

Who is obligated on the account?  Husband  Wife  Both

Is anyone else obligated (like a cosignor)? \_\_\_\_\_ If so, name and address: \_\_\_\_\_

Do you want to keep the collateral by continuing to pay for it (reaffirm) or do you want to surrender the collateral and not continue paying?  Keep/Reaffirm  Surrender

---

**SECTION A - SECURED CREDITORS ONLY**

(For example: home loan, vehicle loan, vehicle title loan, rent-to-own, and any other secured loans)

---

**IMPORTANT INSTRUCTIONS:**

**DO NOT put credit cards, medical, or any other unsecured loans in this section.**

---

Name and complete mailing address of creditor:

If a collection agency or attorney is collecting give name & address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Account No.: \_\_\_\_\_

Account No.: \_\_\_\_\_

Approximate amount owed: \$\_\_\_\_\_ Year debt incurred: \_\_\_\_\_

What is the collateral? (Example: 2007 Ford, house at 123 N. Main)

What is the current market value of the collateral? \$\_\_\_\_\_

Who is obligated on the account?  Husband  Wife  Both

Is anyone else obligated (like a cosignor)? \_\_\_\_\_ If so, name and address: \_\_\_\_\_

Do you want to keep the collateral by continuing to pay for it (reaffirm) or do you want to surrender the collateral and not continue paying?  Keep/Reaffirm  Surrender

Name and complete mailing address of creditor:

If a collection agency or attorney is collecting give name & address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Account No.: \_\_\_\_\_

Account No.: \_\_\_\_\_

Approximate amount owed: \$\_\_\_\_\_ Year debt incurred: \_\_\_\_\_

What is the collateral? (Example: 2007 Ford, house at 123 N. Main)

What is the current market value of the collateral? \$\_\_\_\_\_

Who is obligated on the account?  Husband  Wife  Both

Is anyone else obligated (like a cosignor)? \_\_\_\_\_ If so, name and address: \_\_\_\_\_

Do you want to keep the collateral by continuing to pay for it (reaffirm) or do you want to surrender the collateral and not continue paying?  Keep/Reaffirm  Surrender

---

## SECTION B – STUDENT LOANS AND OTHER EDUCATIONAL DEBTS

**EXAMPLES:** Student loans whether federal, state or private, debt owed to schools such as things not covered by student loan.

Name and complete mailing address of creditor:  <b>EXAMPLE:</b> <u>Navient</u> <u>PO Box 74035</u> <u>Atlanta, GA 30374</u>	If a collection agency or attorney is collecting give name and address:  _____ _____ _____
--	--

Account No.: <u>8901-2345-6789*(if you have this)*</u>	Account No.: _____
Approximate amount owed: \$ <u>20,000</u>	Year debt incurred <u>2015-2017</u>
Who is obligated on the account? <input checked="" type="checkbox"/> Husband <input type="checkbox"/> Wife <input type="checkbox"/> Both	
Is anyone else obligated (like a cosignor)? _____ If so, name and address: _____	

Name and complete mailing address of creditor:  <b>EXAMPLE:</b> <u>Wichita State University</u> <u>PO Box 38</u> <u>Wichita, KS 67260</u>	If a collection agency or attorney is collecting give name and address:  <u>Central State Recovery</u> <u>PO Box 3130</u> <u>Hutchinson, KS 67504</u>
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Account No.: <u>8940*(if you have this)*</u>	Account No.: <u>*(if you have this)*</u>
Approximate amount owed: \$ <u>12,150.00</u>	Year debt incurred <u>2016</u>
Who is obligated on the account? <input type="checkbox"/> Husband <input checked="" type="checkbox"/> Wife <input type="checkbox"/> Both	
Is anyone else obligated (like a cosignor)? _____ If so, name and address: _____	

**\*\*\*Account numbers are not required but provide if available.\*\*\***



**SECTION B – STUDENT LOANS AND OTHER EDUCATIONAL DEBTS**

Name and complete mailing address of creditor: \_\_\_\_\_ If a collection agency or attorney is collecting give name and address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Account No.: \_\_\_\_\_ Account No.: \_\_\_\_\_  
Approximate amount owed: \$ \_\_\_\_\_ Year debt incurred \_\_\_\_\_  
Who is obligated on the account?  Husband  Wife  Both  
Is anyone else obligated (like a cosignor)? \_\_\_\_\_ If so, name and address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name and complete mailing address of creditor: \_\_\_\_\_ If a collection agency or attorney is collecting give name and address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Account No.: \_\_\_\_\_ Account No.: \_\_\_\_\_  
Approximate amount owed: \$ \_\_\_\_\_ Year debt incurred \_\_\_\_\_  
Who is obligated on the account?  Husband  Wife  Both  
Is anyone else obligated (like a cosignor)? \_\_\_\_\_ If so, name and address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name and complete mailing address of creditor: \_\_\_\_\_ If a collection agency or attorney is collecting give name and address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Account No.: \_\_\_\_\_ Account No.: \_\_\_\_\_  
Approximate amount owed: \$ \_\_\_\_\_ Year debt incurred \_\_\_\_\_  
Who is obligated on the account?  Husband  Wife  Both  
Is anyone else obligated (like a cosignor)? \_\_\_\_\_ If so, name and address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SECTION B – STUDENT LOANS AND OTHER EDUCATIONA DETBTS**

Name and complete mailing address of creditor: \_\_\_\_\_ If a collection agency or attorney is collecting give  
name and address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Account No.: \_\_\_\_\_ Account No.: \_\_\_\_\_  
Approximate amount owed: \$ \_\_\_\_\_ Year debt incurred \_\_\_\_\_  
Who is obligated on the account? [ ] Husband [ ] Wife [ ] Both  
Is anyone else obligated (like a cosignor)? \_\_\_\_\_ If so, name and address: \_\_\_\_\_  
\_\_\_\_\_

Name and complete mailing address of creditor: \_\_\_\_\_ If a collection agency or attorney is collecting give  
name and address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Account No.: \_\_\_\_\_ Account No.: \_\_\_\_\_  
Approximate amount owed: \$ \_\_\_\_\_ Year debt incurred \_\_\_\_\_  
Who is obligated on the account? [ ] Husband [ ] Wife [ ] Both  
Is anyone else obligated (like a cosignor)? \_\_\_\_\_ If so, name and address: \_\_\_\_\_  
\_\_\_\_\_

Name and complete mailing address of creditor: \_\_\_\_\_ If a collection agency or attorney is collecting give n  
name and address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Account No.: \_\_\_\_\_ Account No.: \_\_\_\_\_  
Approximate amount owed: \$ \_\_\_\_\_ Year debt incurred \_\_\_\_\_  
Who is obligated on the account? [ ] Husband [ ] Wife [ ] Both  
Is anyone else obligated (like a cosignor)? \_\_\_\_\_ If so, name and address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# SECTION C - LEASES

**EXAMPLES:** Residential lease, rent-to-own, vehicle loans, storage units.

Name and complete mailing address of creditor: \_\_\_\_\_ If a collection agency or attorney is collecting give name and address: \_\_\_\_\_

**EXAMPLE:**

\_\_\_\_\_ *Main Street Apartments* \_\_\_\_\_  
 \_\_\_\_\_ *123 N. Main* \_\_\_\_\_  
 \_\_\_\_\_ *Wichita, KS 67201* \_\_\_\_\_

Account No.: 8901-2345-6789\*(if you have this)\* Account No.: \*(if you have this)\*  
 What type of lease?  Apartment/Home  Appliances/Furniture  Vehicle lease  
 Approximate amount owed: \$                      Year debt incurred                       
 Who is obligated on the account?  Husband  Wife  Both  
 Is anyone else obligated (like a cosignor)?        If so, name and address: \_\_\_\_\_  
 Do you want to keep leasing or do you want to cancel the lease?  
 Keep  Cancel, move out/return the property

Name and complete mailing address of creditor: \_\_\_\_\_ If a collection agency or attorney is collecting give name and address: \_\_\_\_\_

**EXAMPLE:**

\_\_\_\_\_ *XYX Rent to Own* \_\_\_\_\_ *Collections Are US* \_\_\_\_\_  
 \_\_\_\_\_ *PO Box 7897* \_\_\_\_\_ *PO Box 2150* \_\_\_\_\_  
 \_\_\_\_\_ *Wichita, KS 67278* \_\_\_\_\_ *Hutchinson, KS 67504* \_\_\_\_\_

Account No.: 8940\*(if you have this)\* Account No.: \*(if you have this)\*  
 What type of lease?  Apartment/Home  Appliances/Furniture  Vehicle lease  
 Approximate amount owed: \$ 1,150.00 Year debt incurred 2015  
 Who is obligated on the account?  Husband  Wife  Both  
 Is anyone else obligated (like a cosignor)?        If so, name and address: \_\_\_\_\_  
 Do you want to keep leasing or do you want to cancel the lease?  
 Keep  Cancel, move out/return the property

**\*\*\*Account numbers are not required but provide if available.\*\*\***

## SECTION C - LEASES

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Name and complete mailing address of creditor: \_\_\_\_\_ If a collection agency or attorney is collecting give name and address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

---

Account No.: \_\_\_\_\_ Account No.: \_\_\_\_\_

What type of lease?  Apartment/Home  Appliances/Furniture  Vehicle lease

Approximate amount owed: \$\_\_\_\_\_ Year debt incurred \_\_\_\_\_

Who is obligated on the account?  Husband  Wife  Both

Is anyone else obligated (like a cosignor)? \_\_\_\_\_ If so, name and address: \_\_\_\_\_

Do you want to keep leasing or do you want to cancel the lease?

Keep  Cancel, move out/return the property

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Name and complete mailing address of creditor: \_\_\_\_\_ If a collection agency or attorney is collecting give name and address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

---

Account No.: \_\_\_\_\_ Account No.: \_\_\_\_\_

What type of lease?  Apartment/Home  Appliances/Furniture  Vehicle lease

Approximate amount owed: \$\_\_\_\_\_ Year debt incurred \_\_\_\_\_

Who is obligated on the account?  Husband  Wife  Both

Is anyone else obligated (like a cosignor)? \_\_\_\_\_ If so, name and address: \_\_\_\_\_

Do you want to keep leasing or do you want to cancel the lease?

Keep  Cancel, move out/return the property

---

Name and complete mailing address of creditor: \_\_\_\_\_ If a collection agency or attorney is collecting give name and address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

---

Account No.: \_\_\_\_\_ Account No.: \_\_\_\_\_

What type of lease?  Apartment/Home  Appliances/Furniture  Vehicle lease

Approximate amount owed: \$\_\_\_\_\_ Year debt incurred \_\_\_\_\_

Who is obligated on the account?  Husband  Wife  Both

Is anyone else obligated (like a cosignor)? \_\_\_\_\_ If so, name and address: \_\_\_\_\_

Do you want to keep leasing or do you want to cancel the lease?

Keep  Cancel, move out/return the property

## SECTION D - TAXES

**EXAMPLES: Federal and state income taxes, property taxes, sales taxes (if you had your own business and didn't pay the state your sales taxes).**

Name and complete mailing address of creditor:

If a collection agency or attorney is collecting give name and address:

**EXAMPLE:**

IRS

PO Box 7346

Philadelphia, PA 19101

Account No.: 8901-2345-6789\*(if you have this)\*

Account No.: \*(if you have this)\*

What type of taxes?  Personal  Property tax  Business  Sales tax

Approximate amount owed: \$2,000.00

Year debt incurred 2015 and 2017

Who is obligated on the account?  Husband  Wife  Both

Is anyone else obligated (like a cosignor)?  If so, name and address: \_\_\_\_\_

Name and complete mailing address of creditor:

If a collection agency or attorney is collecting give name and address:

**EXAMPLE:**

State of Kansas

PO Box 12005

Topeka, KS 66612

Account No.: 8940\*(if you have this)\*

Account No.: \*(if you have this)\*

What type of taxes?  Personal  Property tax  Business  Sales tax

Approximate amount owed: \$ 15,000.00

Year debt incurred 2016,2017,2018

Who is obligated on the account?  Husband  Wife  Both

Is anyone else obligated (like a cosignor)?  If so, name and address: \_\_\_\_\_

**\*\*\*Account numbers are not required but provide if available.\*\*\***

## SECTION D - TAXES

Name and complete mailing address of creditor:

If a collection agency or attorney is collecting give name and address:

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Account No.: \_\_\_\_\_

Account No.: \_\_\_\_\_

What type of taxes?  Personal  Property tax  Business  Sales tax

Approximate amount owed: \$ \_\_\_\_\_ Year debt incurred \_\_\_\_\_

Who is obligated on the account?  Husband  Wife  Both

Is anyone else obligated (like a cosignor)? \_\_\_\_\_ If so, name and address: \_\_\_\_\_

Name and complete mailing address of creditor:

If a collection agency or attorney is collecting give name and address:

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---

Account No.: \_\_\_\_\_

Account No.: \_\_\_\_\_

What type of taxes?  Personal  Property tax  Business  Sales tax

Approximate amount owed: \$ \_\_\_\_\_ Year debt incurred \_\_\_\_\_

Who is obligated on the account?  Husband  Wife  Both

Is anyone else obligated (like a cosignor)? \_\_\_\_\_ If so, name and address: \_\_\_\_\_

Name and complete mailing address of creditor:

If a collection agency or attorney is collecting give name and address:

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---

Account No.: \_\_\_\_\_

Account No.: \_\_\_\_\_

What type of taxes?  Personal  Property tax  Business  Sales tax

Approximate amount owed: \$ \_\_\_\_\_ Year debt incurred \_\_\_\_\_

Who is obligated on the account?  Husband  Wife  Both

Is anyone else obligated (like a cosignor)? \_\_\_\_\_ If so, name and address: \_\_\_\_\_

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**SECTION E – DOMESTIC SUPPORT OBLIGATIONS  
AND OTHER OBLIGATIONS AS A RESULT OF A  
DIVORCE OR LEGAL SEPERATION  
“WHETHER CURRENT OR PAST DUE”**

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**EXAMPLES: Child support, spousal support (alimony), money you owe an ex-spouse.**

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Name and complete mailing address of creditor:

If a collection agency or attorney is collecting give name and address:

**EXAMPLE:**

Mary Smith

4567 N Main

Wichita, KS 67201

Case No.: \_\_\_\_\_

What is the debt for? [ ] Child support [ X ] Spousal Maintenance

Approximate amount owed: \$2,000.00 Year debt incurred 2015

---

Name and complete mailing address of creditor:

If a collection agency or attorney is collecting give name and address:

**EXAMPLE:**

Brenda Jones

1253 Brown St

Topeka, KS 66612

Kansas Payment Center

PO Box 758599

Topeka, KS 66675

Case No.: \_\_\_\_\_

What is the debt for? [ X ] Child support [ ] Spousal Maintenance

Approximate amount owed: Unknown Year debt incurred 2015

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**SECTION E – DOMESTIC SUPPORT OBLIGATIONS AND OTHER  
OBLIGATIONS AS A RESULT OF A DIVORCE OR LEGAL SEPERATION  
“WHETHER CURRENT OR PAST DUE”**

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Name and complete mailing address of creditor:      If a collection agency or attorney is collecting give name and address:

<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

Case No.: \_\_\_\_\_  
What is the debt for?  Child support  Spousal Maintenance  
Approximate amount owed: \_\_\_\_\_ Year debt incurred \_\_\_\_\_

---

Name and complete mailing address of creditor:      If a collection agency or attorney is collecting give name and address:

<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

Case No.: \_\_\_\_\_  
What is the debt for?  Child support  Spousal Maintenance  
Approximate amount owed: \_\_\_\_\_ Year debt incurred \_\_\_\_\_

---

Name and complete mailing address of creditor:      If a collection agency or attorney is collecting give name and address:

<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

Case No.: \_\_\_\_\_  
What is the debt for?  Child support  Spousal Maintenance  
Approximate amount owed: \_\_\_\_\_ Year debt incurred \_\_\_\_\_

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## SECTION F - ALL OTHER DEBT

**EXAMPLES: Credit cards, medical bills, pay day loans and any other debt or possible debt (for example you were in a car accident and think you may be sued).**

Name and complete mailing address of creditor: If a collection agency or attorney is collecting give name and address:

**EXAMPLE:**

Citibank Visa

ABC Collection Agency

123 N. Main

PO Box 789

Chicago, IL 60601

Wichita, KS 67201

Account No.: 4567-8901-2345-6789\*

Account No.: 12345

What is the debt for?  Medical Services  Credit Card  Other \_\_\_\_\_

Approximate amount owed: \$ 4,000 Year debt incurred 2015-2017

Who is obligated on the account?  Husband  Wife  Both

Is anyone else obligated (like a cosignor)? \_\_\_\_\_ If so, name and address: \_\_\_\_\_

Name and complete mailing address of creditor: If a collection agency or attorney is collecting give name and address:

Speedy Cash

PO Box 780408

Wichita, KS 67278

Account No.: \_\_\_\_\_

Account No.: \_\_\_\_\_

What is the debt for?  Medical Services  Credit Card  Other Pay day loan

Approximate amount owed: \$ 1,500.00 Year debt incurred \_\_\_\_\_

Who is obligated on the account?  Husband  Wife  Both

Is anyone else obligated (like a cosignor)? \_\_\_\_\_ If so, name and address: \_\_\_\_\_

**\*\*\*Account numbers are not required but provide if available.\*\*\***

## SECTION F - ALL OTHER DEBT

**EXAMPLES: Credit cards, medical bills, pay day loans and any other debt or possible debt (for example you were in a car accident and think you may be sued).**

---

Name and complete mailing address of creditor: \_\_\_\_\_ If a collection agency or attorney is collecting give name and address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

---

Account No.: \_\_\_\_\_ Account No.: \_\_\_\_\_

What is the debt for?  Medical Services  Credit Card  Other \_\_\_\_\_

Approximate amount owed: \$ \_\_\_\_\_ Year debt incurred \_\_\_\_\_

Who is obligated on the account?  Husband  Wife  Both

Is anyone else obligated (like a cosignor)? \_\_\_\_\_ If so, name and address: \_\_\_\_\_

---

---

Name and complete mailing address of creditor: \_\_\_\_\_ If a collection agency or attorney is collecting give name and address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

---

Account No.: \_\_\_\_\_ Account No.: \_\_\_\_\_

What is the debt for?  Medical Services  Credit Card  Other \_\_\_\_\_

Approximate amount owed: \$ \_\_\_\_\_ Year debt incurred \_\_\_\_\_

Who is obligated on the account?  Husband  Wife  Both

Is anyone else obligated (like a cosignor)? \_\_\_\_\_ If so, name and address: \_\_\_\_\_

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Name and complete mailing address of creditor: \_\_\_\_\_ If a collection agency or attorney is collecting give name and address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

---

Account No.: \_\_\_\_\_ Account No.: \_\_\_\_\_

What is the debt for?  Medical Services  Credit Card  Other \_\_\_\_\_

Approximate amount owed: \$ \_\_\_\_\_ Year debt incurred \_\_\_\_\_

Who is obligated on the account?  Husband  Wife  Both

Is anyone else obligated (like a cosignor)? \_\_\_\_\_ If so, name and address: \_\_\_\_\_

---

## SECTION F - ALL OTHER DEBT

**EXAMPLES: Credit cards, medical bills, pay day loans and any other debt or possible debt (for example you were in a car accident and think you may be sued).**

---

Name and complete mailing address of creditor: \_\_\_\_\_ If a collection agency or attorney is collecting give name and address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

---

Account No.: \_\_\_\_\_ Account No.: \_\_\_\_\_  
What is the debt for?  Medical Services  Credit Card  Other \_\_\_\_\_  
Approximate amount owed: \$ \_\_\_\_\_ Year debt incurred \_\_\_\_\_  
Who is obligated on the account?  Husband  Wife  Both  
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**Credit Counseling to Be Done Before**  
**You Can file Bankruptcy**

You should have your certificate of completion of credit counseling e-mailed to:

[staff@astlelaw.com](mailto:staff@astlelaw.com)

**Summit Financial Education Inc**

Internet Only Course

[www.summitfe.org](http://www.summitfe.org)

Hours: Mon to Sun 6am to 7pm

Cost: \$9.95 Internet

Phone Assistance: 800-780-5965

**Abacus**

Internet Only Course

[www.abacuscc.org](http://www.abacuscc.org)

Hours: 24/7

Cost: \$25.00

Attorney Code: ACC88044

Phone Assistance: 800-516-3834

**Consumer Credit Counseling**

Phone, In Person, Internet

[www.kseccs.org](http://www.kseccs.org)

Wichita Office:

105 S Broadway St 9<sup>th</sup> Floor

Wichita, KS

Phone: 316-265-2000

Salina Office:

1201 W Walnut St

Salina, KS

Phone: 800-279-2227

Hours: Mon – Fri 8am to 5pm

Cost: \$50.00 Phone or In Person

Cost: \$27.50 Internet

For a complete list of all approved agencies you may go to the U.S. Trustee web site at [http://www.usdoj.gov/ust/eo/bapcpa/ccde/cc\\_approved.htm](http://www.usdoj.gov/ust/eo/bapcpa/ccde/cc_approved.htm)

# NEXT ...

After completing the bankruptcy questionnaire please check to make sure you've provided all the requested information in the questionnaire and also all the documents requested on the "Bankruptcy Checklist" (pay stubs, tax returns, bank statements, etc.). Any questions you have about particular items in the questionnaire we can go over together at the next appointment. If this appointment will be by phone, be sure to allow for mail time when scheduling the appointment.

Contact our office to schedule the next appointment at 316-262-7696, or set this appointment online at <http://m.astlelaw.com/scheduleappt.aspx>.



If you prefer that someone contacts you from our office to schedule this appointment, then indicate below your preferences and mail your paperwork and any money to our office.

I prefer:

- To schedule a phone appointment to go over this questionnaire.
- An in office appointment to go over this questionnaire.

A convenient time for you to call me to schedule an appointment is:

- Any time
- During the day between the hours of \_\_\_\_\_ to \_\_\_\_\_  
Phone number \_\_\_\_\_
- In the evening between the hours of \_\_\_\_\_ to \_\_\_\_\_  
Phone number \_\_\_\_\_
- Other: \_\_\_\_\_

► **Staple your check or money order here**

Make checks or money orders payable to: **Donald C. Astle, P.A.**

**LAW OFFICE OF  
DONALD C. ASTLE, P.A.  
300 W. DOUGLAS, SUITE 600  
WICHITA, KANSAS 67201-0084  
(316) 262-7696  
www.astlelaw.com**

**BANKRUPTCY FEE SCHEDULE**  
Legal Notices Required by Law

Chapter 7 Fee Schedule

If your income is below Median Family Income.....\$1,200.00  
 If your income is above Median Family Income..... add an additional \$300 minimum  
 Current wage garnishment.....add an additional \$200 minimum  
 Not a resident of the State of Kansas for last two years  
 and requiring use of non Kansas exemptions.....add an additional \$150 minimum  
 (fees do not include court filing fee of \$335.00)

Fees are dependent on various factors. These fees are subject to change without notice. Fees for your particular case will be estimated after we receive your Initial Bankruptcy Consultation Form. One important factor in determining fees is whether your annual household income is above or below the Median Family Income. It is important to note that your household income is based on what it was over the last six months, not what it is now. Currently the annual Median Family Income is:

FAMILY SIZE AND ANNUAL INCOME				
1 PERSON	2 PEOPLE	3 PEOPLE	4 PEOPLE	5 PEOPLE
\$47,591	\$63,327	\$72,981	\$83,528	\$91,928

Add \$8,400 for each additional person.

The fees include analysis of your financial situation, rendering advice, preparation and filing the bankruptcy petition and associated schedules and information, representation at the first meeting of creditors, and representation in reaffirmations.

On occasion non routine matters are encountered. The above fees do not include representation for adversary actions, amendments, unusually large number of creditors, objections to claimed exemptions or discharge, continued meeting of creditors, stay violation actions, audits by the United States Trustee's Office, and other non-routine matters. These non routine matters will be billed at an hourly rate.

The above terms and fees will be explained during our next consultation. After we obtain additional information from you we will give you an estimate of the fees for your particular case and a written contract will be provided. Payment plans are available.

**CLIENT COPY**

## UNITED STATES BANKRUPTCY COURT

### NOTICE TO CONSUMER DEBTOR(S) UNDER §342(b) OF THE BANKRUPTCY CODE

In accordance with § 342(b) of the Bankruptcy Code, this notice to individuals with primarily consumer debts: (1) Describes briefly the services available from credit counseling services; (2) Describes briefly the purposes, benefits and costs of the four types of bankruptcy proceedings you may commence; and (3) Informs you about bankruptcy crimes and notifies you that the Attorney General may examine all information you supply in connection with a bankruptcy case.

You are cautioned that bankruptcy law is complicated and not easily described. Thus, you may wish to seek the advice of an attorney to learn of your rights and responsibilities should you decide to file a petition. Court employees cannot give you legal advice.

Notices from the bankruptcy court are sent to the mailing address you list on your bankruptcy petition. In order to ensure that you receive information about events concerning your case, Bankruptcy Rule 4002 requires that you notify the court of any changes in your address. If you are filing a **joint case** (a single bankruptcy case for two individuals married to each other), and each spouse lists the same mailing address on the bankruptcy petition, you and your spouse will generally receive a single copy of each notice mailed from the bankruptcy court in a jointly-addressed envelope, unless you file a statement with the court requesting that each spouse receive a separate copy of all notices.

#### **1. Services Available from Credit Counseling Agencies**

With limited exceptions, § 109(h) of the Bankruptcy Code requires that all individual debtors who file for bankruptcy relief on or after October 17, 2005, receive a briefing that outlines the available opportunities for credit counseling and provides assistance in performing a budget analysis. The briefing must be given within 180 days **before** the bankruptcy filing. The briefing may be provided individually or in a group (including briefings conducted by telephone or on the Internet) and must be provided by a nonprofit budget and credit counseling agency approved by the United States trustee or bankruptcy administrator. The clerk of the bankruptcy court has a list that you may consult of the approved budget and credit counseling agencies. Each debtor in a joint case must complete the briefing.

In addition, after filing a bankruptcy case, an individual debtor generally must complete a financial management instructional course before he or she can receive a discharge. The clerk also has a list of approved financial management instructional courses. Each debtor in a joint case must complete the course.

#### **2. The Four Chapters of the Bankruptcy Code Available to Individual Consumer Debtors**

##### **Chapter 7: Liquidation (\$245 filing fee, \$75 administrative fee, \$15 trustee surcharge: Total fee \$335)**

Chapter 7 is designed for debtors in financial difficulty who do not have the ability to pay their existing debts. Debtors whose debts are primarily consumer debts are subject to a “means test” designed to determine whether the case should be permitted to proceed under chapter 7. If your income is greater than the median income for your state of residence and family size, in some cases, the United States trustee (or bankruptcy administrator), the trustee, or creditors have the right to file a motion requesting that the court dismiss your case under § 707(b) of the Code. It is up to the court to decide whether the case should be dismissed.

Under chapter 7, you may claim certain of your property as exempt under governing law. A trustee may have the right to take possession of and sell the remaining property that is not exempt and use the sale proceeds to pay your creditors.

The purpose of filing a chapter 7 case is to obtain a discharge of your existing debts. If, however, you are found to have committed certain kinds of improper conduct described in the Bankruptcy Code, the court may deny



your discharge and, if it does, the purpose for which you filed the bankruptcy petition will be defeated.

Even if you receive a general discharge, some particular debts are not discharged under the law. Therefore, you may still be responsible for most taxes and student loans; debts incurred to pay nondischargeable taxes; domestic support and property settlement obligations; most fines, penalties, forfeitures, and criminal restitution obligations; certain debts which are not properly listed in your bankruptcy papers; and debts for death or personal injury caused by operating a motor vehicle, vessel, or aircraft while intoxicated from alcohol or drugs. Also, if a creditor can prove that a debt arose from fraud, breach of fiduciary duty, or theft, or from a willful and malicious injury, the bankruptcy court may determine that the debt is not discharged.

**Chapter 13: Repayment of All or Part of the Debts of an Individual with Regular Income (\$235 filing fee, \$75 administrative fee: Total fee \$310)**

Chapter 13 is designed for individuals with regular income who would like to pay all or part of their debts in installments over a period of time. You are only eligible for chapter 13 if your debts do not exceed certain dollar amounts set forth in the Bankruptcy Code.

Under chapter 13, you must file with the court a plan to repay your creditors all or part of the money that you owe them, using your future earnings. The period allowed by the court to repay your debts may be three years or five years, depending upon your income and other factors. The court must approve your plan before it can take effect.

After completing the payments under your plan, your debts are generally discharged except for domestic support obligations; most student loans; certain taxes; most criminal fines and restitution obligations; certain debts which are not properly listed in your bankruptcy papers; certain debts for acts that caused death or personal injury; and certain long term secured obligations.

**Chapter 11: Reorganization (\$1,167 filing fee, \$550 administrative fee: Total fee \$1,717)**

Chapter 11 is designed for the reorganization of a business but is also available to consumer debtors. Its provisions are quite complicated, and any decision by an individual to file a chapter 11 petition should be reviewed with an attorney.

**Chapter 12: Family Farmer or Fisherman (\$200 filing fee, \$75 administrative fee: Total fee \$275)**

Chapter 12 is designed to permit family farmers and fishermen to repay their debts over a period of time from future earnings and is similar to chapter 13. The eligibility requirements are restrictive, limiting its use to those whose income arises primarily from a family-owned farm or commercial fishing operation.

**3. Bankruptcy Crimes and Availability of Bankruptcy Papers to Law Enforcement Officials**

A person who knowingly and fraudulently conceals assets or makes a false oath or statement under penalty of perjury, either orally or in writing, in connection with a bankruptcy case is subject to a fine, imprisonment, or both. All information supplied by a debtor in connection with a bankruptcy case is subject to examination by the Attorney General acting through the Office of the United States Trustee, the Office of the United States Attorney, and other components and employees of the Department of Justice.

**WARNING:** Section 521(a)(1) of the Bankruptcy Code requires that you promptly file detailed information regarding your creditors, assets, liabilities, income, expenses and general financial condition. Your bankruptcy case may be dismissed if this information is not filed with the court within the time deadlines set by the Bankruptcy Code, the Bankruptcy Rules, and the local rules of the court. The documents and the deadlines for filing them are listed on Form B200, which is posted at [http://www.uscourts.gov/bkforms/bankruptcy\\_forms.html#procedure](http://www.uscourts.gov/bkforms/bankruptcy_forms.html#procedure).

Notice Mandated By Section 342 (b)(2)

## FRAUD & CONCEALMENT PROHIBITED

If you decide to file bankruptcy, it is important that you understand the following:

1. Some or all of the information you provide in connection with your bankruptcy will be filed with the bankruptcy court on forms or documents that you will be required to sign and declare as true under penalty of perjury.
2. A person who knowingly and fraudulently conceals assets or makes a false oath or statement under penalty of perjury in connection with a bankruptcy case shall be subject to fine, imprisonment, or both.
3. All information you provide in connection with your bankruptcy case is subject to examination by the Attorney General.

Notice mandated by 527(a)(2)

1. All information that you are required to provide with the filing of your case and thereafter, while your case is pending, must be complete, accurate and truthful.
2. All your assets and all your liabilities must be completely and accurately disclosed in the documents filed to commence your case.
3. Some sections of the Bankruptcy Code require you to determine and list the replacement value of an asset such as a car or furniture. When replacement value is required, it means the replacement value, established after reasonable inquiry, as of the date of the filing of your bankruptcy case, without deduction for costs of sales or marketing. With respect to property acquired for personal, family or household purposes. Replacement value means the price a retail merchant would charge for "used" property of that kind considering the age and condition of the property.
4. Before your case can be filed, it is subject to what is called "Means Testing". The Means Test was designed to determine whether or not you qualify to file a case under chapter 7 of the Bankruptcy Code, and if not, how much you need to pay your unsecured creditors in a chapter 13 case.

For purposes of means test, you must state, after reasonable inquiry, your total current monthly income, the amount of all expenses as specified and allowed pursuant to section 707(b)(2) of the bankruptcy code, and if the plan is to file in a Chapter 13 case, you must state, again after reasonable inquiry, your disposable income, as that term is defined.

5. Information that you provide during your case may be audited pursuant to the provisions of the Bankruptcy Code. Your failure to provide complete, accurate and truthful information may result in the dismissal of your case or other sanctions, including criminal sanctions.

## Notice Mandated By Section 527(b) Of The Bankruptcy Code

### IMPORTANT INFORMATION ABOUT BANKRUPTCY ASSISTANCE SERVICES FROM AN ATTORNEY OR BANKRUPTCY PETITION PREPARER

If you decide to seek bankruptcy relief, you can represent yourself, you can hire an attorney to represent you, or you can get help in some localities from a bankruptcy petition preparer who is not an attorney. **THE LAW REQUIRES AN ATTORNEY OR BANKRUPTCY PETITION PREPARER TO GIVE YOU A WRITTEN CONTRACT SPECIFYING WHAT THE ATTORNEY OR BANKRUPTCY PETITION PREPARER WILL DO FOR YOU AND HOW MUCH IT WILL COST.** Ask to see the contract before you hire anyone.

The following information helps you understand what must be done in a routine bankruptcy case to help you evaluate how much service you need. Although bankruptcy can be complex, many cases are routine.

Before filing a bankruptcy case, either you or your attorney should analyze your eligibility for different forms of debt relief available under the Bankruptcy Code and which form of relief is most likely to be beneficial for you. Be sure you understand the relief you can obtain and its limitations. To file a bankruptcy case, documents called a Petition, Schedules and Statement of Financial Affairs, as well as in some cases a Statement of Intention need to be prepared correctly and filed with the bankruptcy court. You will have to pay a filing fee to the bankruptcy court. Once your case starts, you will have to attend the required first meeting of creditors where you may be questioned by a court official called a “trustee” and by creditors.

If you choose to file a chapter 7 case, you may be asked by a creditor to reaffirm a debt. You may want help deciding whether to do so. A creditor is not permitted to coerce you into reaffirming your debts.

If you choose to file a chapter 13 case in which you repay your creditors what you can afford over 3 to 5 years, you may also want help with preparing your chapter 13 plan and with the confirmation hearing on your plan which, if held, will be before a bankruptcy judge.

If you select another type of relief under the Bankruptcy Code other than chapter 7 or chapter 13, you will want to find out what should be done from someone familiar with that type of relief.

Your bankruptcy case may also involve litigation. You are generally permitted to represent yourself in litigation in bankruptcy court, but only attorneys, not bankruptcy petition preparers, can give you legal advice.